Requesting service work from \((MC)^2\) staff in FOM
Open https://fom.engin.umich.edu/fom/ in a browser window and log in with your FOM credentials. If you don’t yet have a FOM account, follow the steps found on our webpage: https://mc2.engin.umich.edu/lab-use/become-a-user/. Note that external users will need to submit a service agreement and register a payment method in order to schedule service work.
After logging in to FOM, click “Collaboration and Service” in the left-hand navigation tree.
Leave the “Select service category” as “On Campus,” then make the appropriate selection for your type of characterization request, i.e. industry, UM, external university.
A fillable HTML form will open in your browser window. Fill out all relevant fields, especially the sample information, with as much information as you can, then click “submit request” at the bottom.
After you submit the request, FOM will automatically notify (MC)^2 staff who will reach out with any questions and to let you know when scheduling is available for your project. You can also check the Collaborate and Service page in FOM to see the status of your request.