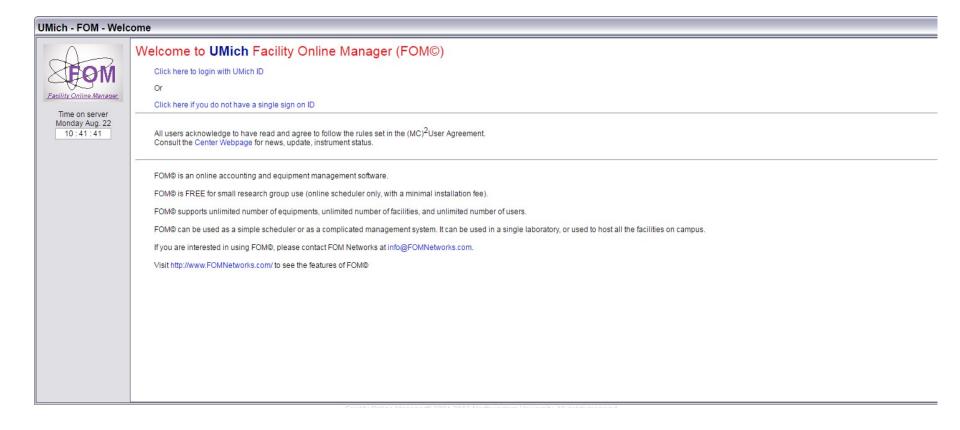
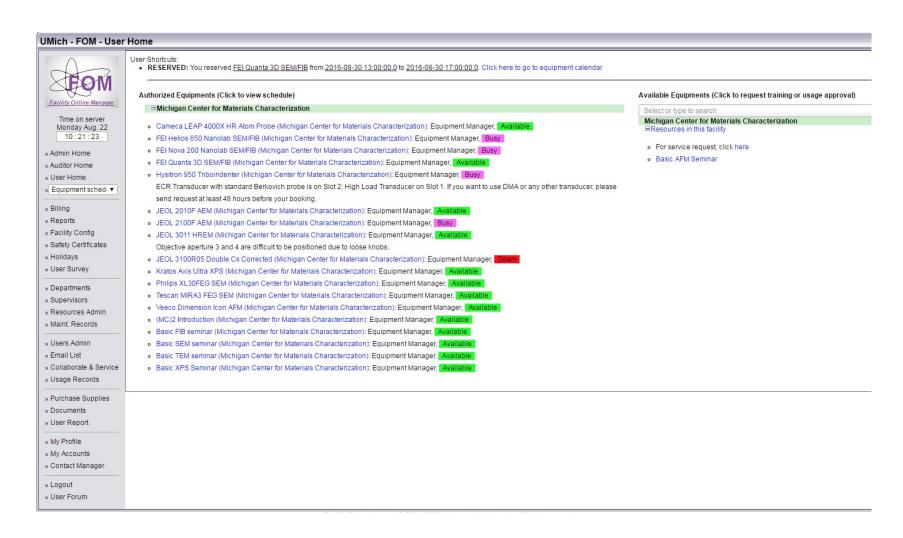
Requesting service work from (MC)² staff in FOM

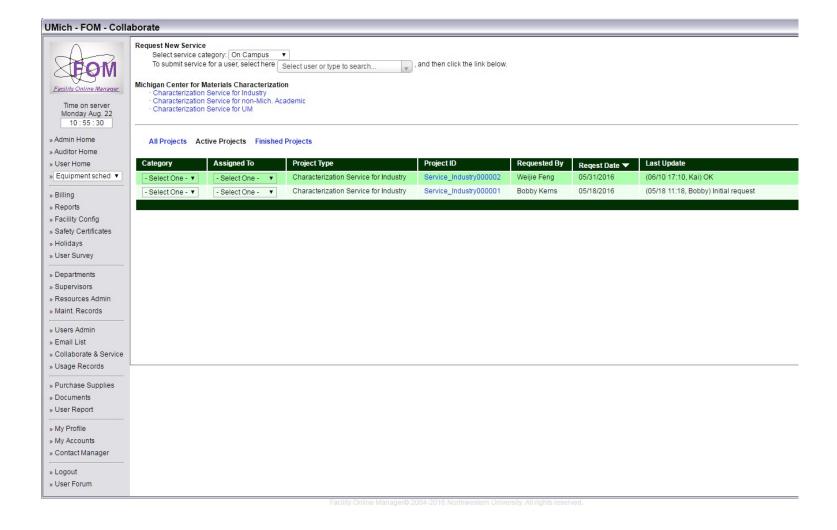
Open https://fom.engin.umich.edu/fom/ in a browser window and log in with your FOM credentials. If you don't yet have a FOM account, follow the steps found on our webpage: https://mc2.engin.umich.edu/lab-use/become-a-user/. Note that external users will need to submit a service agreement and register a payment method in order to schedule service work.



After logging in to FOM, click "Collaboration and Service" in the left-hand navigation tree.



Leave the "Select service category" as "On Campus," then make the appropriate selection for your type of characterization request, i.e. industry, UM, external university.



A fillable HTML form will open in your browser window. Fill out all relevant fields, especially the sample information, with as much information as you can, then click "submit request" at the bottom.

UNIVERSITY OF MICHIGAN MICHIGAN CENTER FOR MATERIALS CHARACTERIZATION SERVICE REQUEST FORM		
just created; UPLOAD additional inf UM User: Bring the sample(s) and a pri Friday. Bring your UM ID for access to t	est Form; click SUBMIT; click on Collabor: formaton (if necessary); PRINT the Form. nted copy of the Service Request Form t	to the Center between 9am-5pm, Monday-
Michigan College of Engineering for financia	al support and the Michigan Center for Materi	IC) ² should acknowledge the University of als Characterization for use of the instruments and discussed with the appropriate staff
CONTACT INFORMATION		Date Submitted: 08/22/2016
Student Name: Bobby Kerns	Email: kernsr@umich.edu	Phone: (734)647-6845
Advisor Name: Emmanuelle Marquis	Email: emarq@umich.edu	Phone: 7347648717
Dept: CoE - (MC)2 BILLING INFORMATION	Univ/Company:	
UM Faculty - Chartfield Information: Admin	_Use, 0000	▼
Non-UM Faculty/Gov't Agency/Industry: F	PO#:	
Pi	ay w/ Credit Card: □(Please DO NOT includ	de your credit card # on this form)
desired location of analysis.) Sample Name:	Upload in	mage/file here (JPG, GIF, or PNG). File No file chosen
Sample Information - (Upload a picture desired location of analysis.) Sample Name: Sample Composition: Particular precautions: Is sample hazardous/toxic/radioactive (Che Additional Comments on Sample / Descripti	Upload in Choose	nage/file here (JPG, GIF, or PNG).
desired location of analysis.) Sample Name: Sample Composition: Particular precautions: Is sample hazardous/toxic/radioactive (Che Additional Comments on Sample / Descripti	of your sample and Upload in Choose seck One): yes no on of Desired Sample	nage/file here (JPG, GIF, or PNG).
desired location of analysis.) Sample Name: Particular precautions: Is sample hazardous/toxic/radioactive (Che Additional Comments on Sample / Descripti Preparation: Analyses and Services (Check all that ar Sample Cutting/Polishing FIB Sam Orientation mapping TEM imagin	of your sample and Upload in Choose seck One): yes no on of Desired Sample	mage/file here (JPG, GIF, or PNG). File No file chosen g SEM analytical FIB x-section berration Corrected TEM APT
desired location of analysis.) Sample Name: Particular precautions: Is sample hazardous/toxic/radioactive (Che Additional Comments on Sample / Descripti Preparation: Analyses and Services (Check all that ar Sample Cutting/Polishing FIB Sam Orientation mapping TEM imagin XPS AFM triboindentation Analysis) Additional Analysis Comments: Michigan Center for 2800 Plymouth Road, NC	of your sample and Upload in Choose sck One): Oyes One on of Desired Sample opplies): nple preparation OPIPS SEM imagin g Opifraction Analytical TEM Al Staff Time (Sample Prep, Data Collection Materials Characterization RC Bldg 22, Ann Arbor, MI 48109	mage/file here (JPG, GIF, or PNG). File No file chosen g SEM analytical FIB x-section berration Corrected TEM APT) Staff Time (Data Processing and
desired location of analysis.) Sample Name: Particular precautions: Is sample hazardous/toxic/radioactive (Che Additional Comments on Sample / Descripti Preparation: Analyses and Services (Check all that ar Sample Cutting/Polishing FIB Sam Orientation mapping TEM imagin XPS AFM triboindentation Analysis) Additional Analysis Comments: Michigan Center for 2800 Plymouth Road, NC	of your sample and Upload in Choose sck One): Oyes Ono on of Desired Sample pplies): pple preparation On Analytical TEM All Staff Time (Sample Prep, Data Collection	mage/file here (JPG, GIF, or PNG). File No file chosen g SEM analytical FIB x-section berration Corrected TEM APT) Staff Time (Data Processing and

After you submit the request, FOM will automatically notify (MC)² staff who will reach out with any questions and to let you know when scheduling is available for your project. You can also check the Collaborate and Service page in FOM to see the status of your request.