

Michigan Center for Materials Characterization (MC)² at the University of Michigan

SERVICE AGREEMENT

This service agreement applies when the Regents of the University of Michigan (“UM”), acting through the Michigan Center for Materials Characterization, also known as (MC)², is providing any of the listed services. The same terms apply to use of the transmission electron microscope that is located at the Michigan Ion Beam Lab and managed by (MC)². By signing this form, the customer agrees to the following terms and conditions.

1. The customer may transfer to (MC)² at UM tangible research material to perform service work or assist with the customer’s instrument usage. Research material and any confidential research information provided by the customer remain the customer’s sole property.
2. (MC)² agrees to treat in confidence all confidential information disclosed by customer for a period of 3 years from the date of the service agreement, only disclosing it if required by law. (MC)² will provide reasonable notice to the customer upon receipt of a request for disclosure.
3. Services will be billed at the below listed rates or the most current rate, which is subject to annual change. A valid payment method, along with a billing address, must be received by (MC)² before beginning service. If using a purchase order, the purchase amount specified must be enough to cover the total cost of requested services. If purchase order amount differs from that of actual usage, (MC)² bills by the actual usage as recorded in the instrument management system FOM (Facility Online Manager). All customers will need to create a FOM account for each instrument user.
4. Any data and materials are provided as a service to the scientific research community. No warranty or representation is made regarding the use, validity, accuracy, or reliability of the materials and data provided. UM makes no representations that the customer’s use of the research material or results will not infringe patent or proprietary rights of third parties.
5. Customer assumes all risk with the provision of research materials to UM, along with assuming any risk with the performance of services, personal use of the lab, and the use of research results.
6. If the customer will be personally using the equipment, they confirm that they have completed or will complete basic laboratory safety training prior to use of any instruments.
7. Customer agrees that all customer data is to be permanently deleted from (MC)² computers after the data is delivered.
8. Customer will comply with all laws, rules, and regulations applicable to the jurisdiction where the research materials and results are in use.

Services and Rates

- (MC)² hourly instrument use: \$48/hr for users from academic institutions in the state of Michigan; \$62/hr for other academic institutions; \$161/hr for industrial users.
- Training or operator assistance from (MC)² staff: \$55/hr for Michigan academic; \$71/hour for other academic users and industrial users. Operator assistance is in addition to the instrument hourly rate.

- Microscopy service performed by (MC)² staff: \$75/hr for Michigan academic; \$110/hr for other academic; \$150/hr for industrial users. This is in addition to the instrument hourly rate. The customer may or may not be present during these analyses.
- Coater use: \$9.15 per use for Michigan academic; \$15.50 for other academic; \$25 for industrial users.
- PIPS use: \$12.30/hr for Michigan academic; \$16/hr for other academic; \$25/hr for industrial users.

Note that rates are subject to annual change. Current rates will always be available at <https://mc2.engin.umich.edu/lab-use/rates/>

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AGREED:

Supervisor or person responsible for ensuring payment: _____

Signature and Date: _____

Person Requesting Use/Service: _____

Signature and Date: _____

If there will be multiple users from the same group, please list others below and sign:

Customer's BILLING Address:

Company/Institution: _____

Address: _____

City, State & Zip: _____

Phone Number: _____

Email address for sending invoices, if preferred over mail (may list multiple):

Billing Admin Name and Phone No.: _____

We will be paying by (select one):

Check or electronic payment
 - List PO number if applicable: _____

Credit Card *Note 2.7% fee will be added to invoices

Customer Type:

- State of Michigan Academic
- Out-of-State Academic
- Industry or Other Non-University Use